

# **ROLES AND RESPONSIBILITIES**

The following information relate to the roles and responsibilities of the Zone Councils, Standing Committees and Competition Management Centres. These were created as part of the implementation of the Crawford Report.

## **ZONE COUNCILS**

The Zone Councillors should govern and manage the Zone in the manner they consider will best enable them to perform the functions as set down below, taking into consideration their primary role which is to independently govern the Zone. They should be given the required autonomy from Football Qld to govern the Zone independently as a commercial operation, however they must take into consideration any conflicts that may arise with commercial activity undertaken at a National and / or State level.

The roles and responsibilities are as follows:

- govern and administer Football within the Zone
- foster the development of football within the Zone
- instigate commercial activities within the Zone i.e. sponsorships, revenue generating activities
- manage and report on all financial transactions undertaken
- develop annual budgets for approval by Football Qld
- charge and collect all player registration fees as approved by Football Qld
- enforce the rules, regulations and by-laws set by Football Australia and Football Qld
- implement policies, procedures and guidelines as handed down from Football Australia and Football Qld
- be responsible for the recruitment (subject to Football Qld approval) and management of employees
- approve all competitions to be conducted in the zone
- issue licences to the CMC's authorising them to conduct approved competitions within the Zone
- Oversee the representative program

- Delegate responsibility for the management of the representative program to the respective Standing Committee
- Ensure that the Zone has the appropriate facilities etc for the conduct of football in the zone

### **COMPETITION ADMINISTRATORS (previously CMC's)**

The primary function of the Competition Administrators is to co-ordinate and manage the approved competitions that are to be conducted within their regional area. Other areas of responsibility include:

- management of ground and club house facilities
- provide a safe and efficient environment for football to be conducted
- assist the Standing Committees as directed with the representative program

### **ZONE STANDING COMMITTEES**

The Standing Committees, together with any paid staff, are primarily responsible for the management and implementation of the strategic direction, policies, procedures etc as passed down from the Zone Council. They may assist the Zone Council as directed in performing the functions and obligations of the Zone Council. Their detailed roles and responsibilities are as follows:

- advise and provide recommendations to the Zone Council and it's respective State Standing Committee on matter relating to various segments of the game.
- manage representative football as directed by the Zone Council
- undertake development programs
- establish and run academy and training programs
- assist the Regional Development Officer's as required

## **STATE STANDING COMMITTEES**

The primary role of the State Standing Committees is to advise and make recommendations to Football Qld on matters relating to the various segments of the game. These areas would include:

- representative football at inter Zone and State levels
- measures to identify, promote and develop the game with specific reference to their segment of the game
- strategies to increase participation levels within their segment
- any other matter pertaining to their segment of the game